



## **YEARLY STATUS REPORT - 2023-2024**

### **Part A**

#### **Data of the Institution**

<b>1.Name of the Institution</b>		<b>K. M. E. Society's G. M. Momin Women's College</b>
• Name of the Head of the institution	<b>Dr. Tabassum Sheikh</b>	
• Designation	<b>Principal</b>	
• Does the institution function from its own campus?	<b>Yes</b>	
• Phone no./Alternate phone no.	<b>02522225957</b>	
• Mobile no	<b>9860516778</b>	
• Registered e-mail	<b>princy_gmmwc@yahoo.com</b>	
• Alternate e-mail	<b>gmmwciqac2021@gmmomincol.org</b>	
• Address	<b>Rais High School Campus, Thane Road, Bhiwandi.</b>	
• City/Town	<b>Bhiwandi</b>	
• State/UT	<b>Maharashtra</b>	
• Pin Code	<b>421302</b>	
<b>2.Institutional status</b>		
• Affiliated /Constituent	<b>Affiliated</b>	
• Type of Institution	<b>Women</b>	
• Location	<b>Urban</b>	

• Financial Status	Grants-in aid				
• Name of the Affiliating University	University of Mumbai				
• Name of the IQAC Coordinator	Mr. Umer Farooque Khaleel Ahmad				
• Phone No.	02522257150				
• Alternate phone No.					
• Mobile	9323495770				
• IQAC e-mail address	gmmwciqac2021@gmmomincol.org				
• Alternate Email address	umerkhalil80@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	<a href="https://www.gmmomincol.org/AQAR.aspx">https://www.gmmomincol.org/AQAR.aspx</a>				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://www.gmmomincol.org/AcademicCalendar.aspx">https://www.gmmomincol.org/AcademicCalendar.aspx</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	77.8	2004	03/05/2004	02/05/2009
Cycle 2	A	3.10	2014	21/02/2014	20/02/2019
Cycle 3	B++	2.84	2021	07/09/2021	06/09/2026
6.Date of Establishment of IQAC			20/07/2004		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of			<a href="#">View File</a>		

IQAC		
<b>9.No. of IQAC meetings held during the year</b>	<b>06</b>	
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded	
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
<p>1. IQAC institutionalized documentation process and upgraded e-governance system by introducing ERP (Enterprise Resource Planning) system for admission, office administration (Document Management System), ADMS (Activity Document Management System) and examination</p> <p>2. A One-Day National Level Workshop was organized in collaboration with Funds and Grants Committee on the topic "Exploring Government Funds and Grants For Research and Development " on 17th July 2023</p> <p>3. National online Workshop was organized on "Intellectual Property Rights (IPR)-Patents and Design filing" in collaboration with RDC (Research and Development Cell) on 25th August 2023.</p> <p>4. A Regional level Seminar on "E-waste Management and recycling" was organized on 26th July 2023.</p> <p>5. A hands on training for non-teaching staff and a NEP 2020 guidance workshop for teaching staff were organized.</p>		
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>		

Plan of Action	Achievements/Outcomes
To conduct admission process as per University of Mumbai Norms	Admission in UG and PG classes were conducted strictly as per the guidelines of University of Mumbai.
To implement NEP 2020 at Post Graduation Level as per the guidelines of University of Mumbai Norms	NEP 2020 is implemented in first year of postgraduate programmes from 2023-24 under the guidance of Mumbai University
To conduct first surveillance audit for ISO 21001- 2018 new format i-e EOMS ( Educational Organisation Management System) by Bureau of Indian Standards	First surveillance audit for ISO 21001- 2018 new format i-e EOMS ( Educational Organisation Management System) was successfully conducted by Bureau of Indian Standards. Details are mentioned in the Distinctiveness of the HEI.
To submit details on AISHE portal and participate in NIRF2023	All the details are submitted on AISHE portal and participate in NIRF2023
To conduct Academic audit, Green, Environmental and Energy Audits	Academic, Green and Environment Audits has been conducted
To complete upgradation of common room under RUSA 2.0 and	Under RUSA 2.0 funds the common room has been upgraded with all the essential facilities for the students.
To complete repairs according to structural audit.	According to the recommendations of structural audit repair works has been carried out in the main building of the college.
To apply for PM-USHA grant	Our college has applied for PM-USHA grant but not been selected by the Government committee possibly because we received RUSA 2.0 grant
To organize Interdisciplinary National Conference by Departments of Commerce and BMS in January 2024	An Interdisciplinary National Conference was successfully organized by Departments of Commerce and BMS on 6th January

	2024.
To apply for Ph.D. centre in Chemistry and Physics	Research Centre permission granted for Chemistry and Physics departments.
To upgrade e-governance system by introducing ERP (Enterprise Resource Planning) system for admission, office administration (Document Management System), ADMS(ActivityDocument Management System) and examination	Successfully introduced ERP (Enterprise Resource Planning) system for admission, office administration (Document Management System), ADMS(ActivityDocument Management System) and examination
To conduct Students Induction Programme, online and offline certificate courses,skill-oriented courses, value-added courses,scholarship schemes awareness workshop,Bridge courses and remedial coaching,gender sensitization programs for students	Students Induction Programme, online and offline certificate courses,skill-oriented courses, value-added courses,scholarship schemes awareness workshop,Bridge courses and remedial coaching,gender sensitization programs for students were conducted
To conduct extension activities and community services under DLLE and NSS	All conducted
To encourage participation of students in intercollegiate events at State and National level	Students participated in various intercollegiate events and won prizes in different categories.
To take measures on feedback collected	Feedback Collected, Analyzed and action has been taken.
To continue with Best Practices	The Best practices Rahnuma and 360-degree appraisal is continued with respective activities.
<b>13.Whether the AQAR was placed before statutory body?</b>	<b>Yes</b>
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	

Name	Date of meeting(s)
College Development Committee (CDC)	01/10/2024

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
2024	27/12/2024

**15. Multidisciplinary / interdisciplinary**

a) Vision of institution: "To kindle the light of knowledge" The vision includes a holistic multidisciplinary knowledge system. b) G M Momin Women's College is an Arts, Science and commerce college along with B.M.S., I,T and Biotechnology programmes. c) G M Momin Women's College is an affiliated college of University of Mumbai. The college introduced a unique value-added programme as Bachelor of Science in Inter-Disciplinary Studies (B. Sc. I.D.) from the academic year 2016 with an objective of imparting knowledge of Multidisciplinary nature. In this programme a student in First Year or Second Year can offer a subject from even Commerce faculty. d) More Interdisciplinary courses with multiple entry and exits at the end of 1st, 2nd and 3rd years of undergraduate education will be introduced while implementing NEP 2020 from the next academic year 2024-25 as per the guidance of affiliating University.

**16. Academic bank of credits (ABC):**

Academic Bank of Credit facilitates the institute to store the credits earned by the students to Digi-locker portal of Government of India. Later after the implementation of NEP 2020 students will be able to redeem the credits at any stage. Our institute is affiliated to Mumbai University which has registered under ABC. On 18/07/2022, a One Day State Level Workshop on Academic Audit and Implementation of NEP in Higher Education was organised where basic information about ABC was also provided. As implementation of NEP 2020 is in process in Mumbai University, registration of ABC Id for students is in progress. As of now faculty members are encouraged to attend FDP, workshops and conferences to learn designing online teaching learning pedagogies. Most of the students have created their ABC account.

**17. Skill development:**

Mumbai University has designed the skill development courses to be introduced at Under Graduate level. Skill development courses are

categorised under VSC (Vocational Skill Course) and SEC (Skill Enhancement Course). These are designed for each faculty i-e, Arts, Science, Commerce, IT and Management Studies. From the next academic year our affiliating University will be implementing NEP 2020. For now different skill based Certificate courses and value added courses have been conducted by various departments in our institution. The institution emphasizes and encourages various skill based courses towards inculcating skill development in students. Skill based courses are initiated by departments of our institution that are aligned to the curriculum for better delivery and understanding. Similarly, skills based courses promoting entrepreneurial abilities are initiated and encouraged by departments and extension towards holistic development of students and also make them career oriented. Faculty of our institution participate in seminars, conferences and workshops relating to NEP2020 for effective understanding and implementation of it in our institution. All staff members attend meetings related to syllabus and curriculum in the light of NEP 2020. On 08/04/2023 a Guidance lecture on "Enhancement of Teaching capabilities under NEP-2020" was arranged.

**18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

Indian Knowledge system will be introduced in the coming academic year. a) Our institute has compulsory and optional UG and PG programme in Urdu language and literature and compulsory UG programme in Hindi at the introductory level. Indian History is being taught at UG and PG level. So the integration of the Indian Knowledge system into the curriculum is achieved here. b) Being a minority institution, our college has more students coming from Vernacular medium (Urdu). So, the medium of instruction is bilingual i-e English and Urdu. Some students are from Marathi medium also and so the college integrates Indian people of different language and culture. Faculty explains concepts in both English and Urdu for effective understanding of the syllabus and for smooth transition of students coming from pure regional medium schools to our institution where the medium of instruction is primarily English. c) In order to preserve Indian Culture and traditions, Cultural committee, NSS and DLLE units organize cultural and social outreach programmes through folk culture like Powada singing, street plays and Ek Bharat Shreshth Bharat programme every year. that has received appreciation from University of Mumbai. More courses will be introduced under the guidance of University of Mumbai.

**19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**



"Outcome Based Education (OBE) is a student-centric teaching and learning methodology in which the course delivery and assessment are planned to achieve stated objectives and outcomes. It focuses on measuring students' performance i.e outcomes at different levels." In the view of NEP 2020 the Choice Based Credit System is introduced at UG and PG. In both levels, Course outcome, Programme outcome and Programme specific outcomes are clearly defined and the same is conveyed to the students at each level. Assessment and Evaluation guidelines provided by the University are aligned with outcome based education. Bridge courses, Certificate courses and other short term courses are prepared by departments keeping in mind the methodology of outcome based education.

## 20.Distance education/online education:

a) Vocational courses through ODL mode can be introduced in the institution once the NEP 2020 is implemented by the University. b) During lockdown Google meet, Zoom, Google classroom and Moodle tools were used for teaching learning activities. Online education and teaching is continued at present as need based requirements of students and curriculum. Various certificate and value added courses have been conducted online and the institute is now focusing to develop online MOOC Courses and Modules. An Online Quiz on New Education policy -2020 was conducted from 17/10/2022 to 20/10/2022.

## Extended Profile

### 1.Programme

1.1	771
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 2.Student

2.1	1704
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>



2.2	585
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
2.3	501
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1	49
Number of full time teachers during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
3.2	57
Number of sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1	22
Total number of Classrooms and Seminar halls	
4.2	180.57498
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	215
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

- In accordance with the Institution's vision 'To kindle the light of knowledge' all the Curricular, Co-curricular and Extra-Curricular activities are planned and executed in such a way that the objective is attained.
- The college is affiliated to the University of Mumbai. Academic calendar is prepared in advanced following university guidelines. All the academic activities are scheduled & conducted according to the calendar.
- Work load distribution and time table for academic year is prepared in the end semester meeting. Teachers prepare unit plan in advance. Departmental heads and In-Charges ensure completion of syllabus as per unit plan, monthly review of unit plan. Internal audit is conducted twice a year by IQAC, Academic Audit and ISO committee to ensure effective curriculum implementation.
- New syllabus links are uploaded on the college website. Teachers identify slow learners and provide remedial coaching while advanced learners are paid extra attention for academic achievements.
- Teachers' Diary is maintained for effective implementation and review. Staff members are inspired to attend curriculum related training programs. The College also conducts and sponsors programs for staff members to be exposed to recent academic and global trends.
- FY students are oriented by the student induction programs. Students are encouraged to participate in extra-curricular and research activities.
- Structured feedback on the curriculum and its transaction is obtained from the stakeholders such as students, teachers, parents and alumni.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://gmmomincol.org/AQAR/AQARDOC2023-24/Cri%201/1.1.1.pdf">https://gmmomincol.org/AQAR/AQARDOC2023-24/Cri%201/1.1.1.pdf</a>

### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- The college is affiliated to the University of Mumbai. University of Mumbai declared arrangement of terms for the year 2023-24 accordingly the academic calendar is prepared.
- Academic Calendar of the college mainly shows major events like internal and External examinations, vacations, major holidays, events like UGC Student Induction Program (SIP), NSS camp, DLLE outreach programmes, Annual Sports meet, Degree Distribution and Cultural programmes.
- Other NSS ,DLLE, Departmental activities, Departmental clubs activities, Certificate courses, Value added courses, Skill development programs, Workshops, Guest lectures, Career guidance programs, Field trips and other activities have been taken into consideration while planning the Departmental Academic Calendars. A system is developed to ensure that the academic schedule is implemented smoothly and balance is maintained in all the activities efficiently.
- Continuous Internal examinations are planned in academic calendar and accordingly conducted in the form of Class tests, preliminary examinations, seminars, group discussions. Tutorials, revision lectures, numerical problem-solving sessions and quizzes are conducted for students to ensure effective achievement of prescribed course objectives.
- Conventional classroom teaching is blended with appropriate use of ICT. Online lectures are being conducted as and when required. Recorded lectures by teachers, YouTube lectures, Google classrooms, blogs, Search engines, Google docs and useful links are provided to the students. Free online journals, browsing of books, Infilbnet, N-list resources are made available to the students in the college library.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

### 1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

**Academic council/BoS of Affiliating University**

**Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

75

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

11

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

615

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

## 1.3 - Curriculum Enrichment

### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

- The curriculum of various subjects consolidates cross cutting issues such as Gender, Environmental Sustainability, Human Values and Professional Ethics. The subjects in the stream of Arts and Humanities such as English Literature, Urdu Literature, Islamic studies, Sociology, History, and Philosophy integrate awareness about the issues mentioned above. The science stream subjects such as Botany, Zoology includes Environment and sustainability related issues. IT, BMS, Commerce also include cross cutting issues.
- Gender-related issues are addressed directly or indirectly by conducting various activities such as essay competition, seminars, guest lectures. The Institute has active Women Development Cell, Gender Champion Committee and Arts Association which deal with sensitization on such issues. The institute is proactive in sensitizing students towards environmental issues through activities like Guest Lectures, Industrial Visits, rallies, skit, plastic collection drive in college campus and E-Waste collection drives. Institute also promotes ICT enabled teaching-learning processes. All these efforts help to progress towards being a green campus.
- Pre-Placement training activities and mock HR sessions are arranged through placement cell of the college so that students are well-groomed and professional ethics are inculcated along with industry visits. This leads to awareness among students about social, economic, environmental ethics and values.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

08

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

357

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students**

**A. All of the above**

**Teachers Employers Alumni**

File Description	Documents
URL for stakeholder feedback report	<a href="https://www.gmmomincol.org/Feedbackfinal.asp">https://www.gmmomincol.org/Feedbackfinal.asp</a> <a href="#">x</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://www.gmmomincol.org/Feedbackfinal.asp">https://www.gmmomincol.org/Feedbackfinal.asp</a> <a href="#">x</a>

**TEACHING-LEARNING AND EVALUATION****2.1 - Student Enrollment and Profile****2.1.1 - Enrolment Number Number of students admitted during the year****2.1.1.1 - Number of students admitted during the year**

**1704**

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)****2.1.2.1 - Number of actual students admitted from the reserved categories during the year**



585

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The students getting admission to this institute come from varied intellectual backgrounds. After understanding of the students' performance based on their SSC, HSC results and continuous internal evaluation, students are divided into slow and advanced learners for effective teaching and learning. Departments devise methods to improve the learning of the students.

Remedial lectures are conducted by departments to uplift the weaker students to cope with learning and appearing for semester end college and university examinations. Slow learners are constantly in touch with their respective subject teachers and mentors to realize their shortcomings and improve them. Slow learners though slow in academics are gifted in extracurricular activities and so the institution encourages slow learners to participate in non academic activities like sports and other competitions. This enables slow learners to become confident and build secure self esteem and positive morale.

Advanced learners are groomed not only for academic purposes but also for leadership roles in student councils, student representations in committees, ambassadors of the institution to the outside world. They are felicitated for their academic and non academic performance by the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1704	49

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Modern education practices emphasize on enabling the student to be more proactive in learning through modern methods. The institution believes in the dictum of empowering students to be active learners in the teaching learning process. To achieve this aim, it employs student centric methods like experiential, participative and problem solving methodologies to engage students in the continuous process of learning. Experiential learning was facilitated through hands on training, field visits to encourage learning from classroom to actual real life situations. Participative learning was encouraged through industrial visits, workshops, seminars, guidance lectures, guest lectures, national conference to involve students to become active learners. Similarly, problem solving methodologies involved competitions, crossword solving, case studies, presentation techniques to encourage and develop critical thinking, planning and strategies to problem solving in students. Teachers and their departments chalk out interesting activities fulfilling different aspects of learning not only for effective delivery of syllabus but also initiate creativity and versatility in the teaching learning process.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://gmmomincol.org/AQAR/AQARDOC2023-24/2.3.1.pdf">https://gmmomincol.org/AQAR/AQARDOC2023-24/2.3.1.pdf</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The institution provides access to the use of ICT tools for effective curriculum, planning, implementation and delivery to both teachers and students. Teachers are particularly encouraged to

complement their traditional teaching methods with ICT such as power point presentations, use of online educational and informative websites, film screenings, virtual training laboratories and experiments to stimulate real life situations into classroom teaching. The institution also has its own online portal as part of e governance. Teachers upload study material, videos, assignments, for students to maximize learning at their own pace and comfort. Departments like Physics and Chemistry have initiated a departmental You tube channel. All departments have created Google classrooms to upload study material and relevant information for students. Some short term and certificate courses are conducted via the online mode through Google classroom with videos, presentations and assessment and evaluation like quizzes through Google forms are uploaded giving flexibility to students to enroll and complete within the stipulated time.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

23

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

49

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

23

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

#### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

##### 2.4.3.1 - Total experience of full-time teachers

556

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Our institution follows the examination administration, evaluation, and result dissemination guidelines set by the University of Mumbai.

Semesters I to VI was held in person.

Assessments which included internal evaluations, external examinations, and practical assessments were carried out offline. Self-financing programs such as BMS, BSC IT, and Biotech along with courses like Foundation Course and Paper VI of TYBA that includes internal component were also conducted in person. Courses requiring assignment submissions were similarly held offline.

The question papers were carefully drafted in accordance with the University of Mumbai's guidelines and underwent a rigorous process of typing and proofreading prior to submission by the Heads of Departments with respective subject teachers. Hard copies of question papers were provided to each student during their examination. Students received detailed instructions on how to navigate the offline examinations for the second term in compliance with University of Mumbai regulations. Furthermore, staff members were updated on the new examination protocols that were put in place.

Information regarding examination notices, timetables, invigilation duties for the invigilator, paper setting guidelines, assessment notifications, and results was disseminated through various online and offline channels such as institutional website, ERP portal of the college and social media platforms to ensure all students were well-informed.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institution adheres to the University of Mumbai's guidelines for administering internal examinations. To ensure that grievances related to exams are handled with transparency, efficiency, and in a timely manner, the following measures are taken: students receive guidance and support in preparation for their internal exams; practical, assignments, and projects are conducted.

All undergraduate and post graduate examinations were conducted offline in adherence to the University of Mumbai's guidelines. The setting of UG and PG question papers for both Semesters followed the

University's guidelines as well. To prepare for theory based questions, students were trained in writing assignments and tests. In order to minimize grievances from students, subject combinations were checked before exams and hall tickets were distributed on time.

Furthermore, the institution has an Unfair Means Committee dedicated to addressing any unfair practices that may arise during exams. Decisions made by this committee are in accordance with the norms laid out by the University of Mumbai. Assessment is completed in a timely manner and marksheets are cross-checked before results are declared. If any errors are found in the marking process, they are rectified by the concerned examiner.

Overall, these measures ensure that students receive a fair and transparent examination experience while also maintaining academic integrity within the institution.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Faculty members of the institution serve in various capacities as Members of Board of Studies, Syllabus drafting committee, Paper setters, Examiners and Moderators for the affiliating University of Mumbai. They are aware about the dynamics of outcome based education and curriculum. Since the institution is affiliated and imparts curriculum and syllabus framed by University, faculty prepares outcomes for various programmes and courses in adherence to guidelines received. Furthermore, at the institutional level, outcomes are prepared by departments in consultation with faculty to make curriculum effective aligning with the vision and mission of the institution. The aim of course outcomes at the undergraduate level is to enable the learner to learn, apply and retain information pertaining to their course. The outcomes of post graduation courses work on the proficiency levels of learners, equipping them with necessary skill sets and making them employment ready. At the beginning of every academic year, faculty members communicate the outcomes to learners and strive to achieve a higher order thinking skills. Apart from syllabus based education, learners

undergo various certificate courses, trainings and soft skills programmes preparing for critical thinking, empathy and communication skills requisite for workplace. Outcomes are framed for these programmes too to maximize learning and contribute to holistic education.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Programme and course outcomes are considered as destination of OBE or Outcome based education meant for student learning towards achieving stated outcomes of their programme and course enabling effectively curriculum delivery. In the institution, learners are introduced to the concept of attainment after briefing them about the programme and course outcomes. The institution evaluates attainment through the following methods:

- Semester end examinations (summative assessment) for FY and SY
- University examinations for TY and PG
- Internal assessment (formative assessment)
- Tests, assignments, quizzes
- Seminars
- Short term courses
- Certificate courses
- Student progression to higher education courses
- Student satisfaction survey
- Placement

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://gmmomincol.org/AQAR/AQARDOC2023-24/2.6.2.pdf">https://gmmomincol.org/AQAR/AQARDOC2023-24/2.6.2.pdf</a>

2.6.3 - Pass percentage of Students during the year



**2.6.3.1 - Total number of final year students who passed the university examination during the year****438**

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://www.gmmomincol.org/AnnualReportsNew.aspx">https://www.gmmomincol.org/AnnualReportsNew.aspx</a>

**2.7 - Student Satisfaction Survey****2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://www.gmmomincol.org/Feedbackfinal.aspx>

**RESEARCH, INNOVATIONS AND EXTENSION****3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****0**

File Description	Documents
Any additional information	<a href="#">View File</a>
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

09

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year****3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

**3.2 - Innovation Ecosystem**

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Through the various committees framed by the Principal of the college, the institution has established an ecosystem for innovations and has initiatives for knowledge creation and transfer. These committees engage in a variety of activities to identify skill gaps among graduates who want to launch their own businesses and to explore new ways to accomplish tasks. Instilling leadership traits, generating fresh concepts, and fostering students' enthusiasm in research are among the goals to teach young people how to live a safe, honorable, and self-sufficient life. To be the hub of innovative and high-impact projects in the fields of education, business, society and other domains in Bhiwandi town .To support female consultants, aspiring scientists, software developers, fashion designers, photographers, and so forth. The academic and research expertise of the college continually contribute to the

innovation ecosystem. Various training, workshops like Mehendi competition, Collage making, Madhav Nagar adopted area series of skill-based training, Meena Bazar (entrepreneurship skill), Make up tips and tricks, Bridal and Horror Make up competition were conducted this year. Effective incubation occurs when students from one batch, mentor students from another, passing on talents from one student to another. Rewarding students with honoraria and letters of gratitude for their contributions as resource person which inspires them. When circumstances demand for it, they launch their own home-based business after graduation.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://gmmomincol.org/AQAR/AQARDOC2023-24/3.2.1.pdf">https://gmmomincol.org/AQAR/AQARDOC2023-24/3.2.1.pdf</a>

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

10

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

9

File Description	Documents
URL to the research page on HEI website	<a href="https://www.gmmomincol.org/">https://www.gmmomincol.org/</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

#### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

49

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

17

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The goal of G. M. Momin Women's College is to raise students' awareness of social concerns and its impact on their overall development by organising outreach programs for the local community.

In order to serve the community and society, our college has established committees such as the Women Development Cell (WDC), the Bhiwandi Human Rights Forum (BHRF), the Department of Lifelong Learning and Extension (DLLE), and the National Service Scheme (NSS). Our pupils have received instruction through programs designed to help them gain the necessary information and abilities as well as nurture a positive attitude towards community service. This year, a lot of things were done. In addition to helping the children continue their education, DLLE charity week initiative instills a sense of responsibility in the students. The NSS has organised blood donation drives, MERI MAATI, MERA DESH Campaign (Amrit Kalash Yatra), and the distribution of domicile certificates. Students gain broad understanding and entrepreneurial skills through the DLLE and NSS units. A variety of activities are carried out in cooperation and collaboration. Students participate in social concerns and community problems with a constructive attitude.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

06

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc.,

during the year

13

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

1140

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.5 - Collaboration**

**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**

**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

24

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

#### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

11

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college is located on 4.9 Acres of land. There are two buildings of ground plus four storey's each with well ventilated, safe and secure with good architecture. The total area of both building is 6297.70 Square meter.

#### Instructional Facilities:

**Classrooms:** The institution has 22 classrooms, well ventilated with adequate seating arrangement. 20 classrooms are ICT enabled with projectors and Wi-Fi facilities. Five classrooms are equipped with Smart board. Sound system is permanently installed in large classrooms.

**Laboratories:** 20 well equipped Laboratories with ICT facilities. Storerooms are available for equipments. One instrumentation Laboratory is established under RUSA grant.

**Computing Equipment:** The College has 215 computers with antivirus and internet facility. Wi-Fi is provided in both buildings with more than 50 Mbps speed through 25 routers.



**Facilities for Physically Challenged Students:**

To facilitate movement of persons with disabilities, wheelchairs, ramps, lifts, disabled friendly toilets and other facilities are in place.

**Research Centre:** College has 02 research centers with well- equipped instruments.

**Library Facility:** The library has 24366 Books and 52 periodicals.

**Other Infrastructure:**

Auditorium (capacity 600 students), Multipurpose Hall (capacity 100 students) has set-up of screen, projector with cordless microphones, sound system and laptops. Botanical Garden maintained by Department of Botany.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://gmmomincol.org/AQAR/AQARDOC2023-24/4.1.1%20Additional.pdf">https://gmmomincol.org/AQAR/AQARDOC2023-24/4.1.1%20Additional.pdf</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

To ensure holistic development of students and to give them ample space and opportunities to hone their co and extracurricular skills, the institution provides adequate facilities for sports, fitness center, yoga and cultural activities.

**Indoor Sports:** Gymkhana room is provided in the extension building with Chess Board, Carrom Board and Table Tennis with accessories.

**Outdoor Sports:** A well-manicured multipurpose sports ground is used for outdoor games like Kho-kho, Running, Cricket, Badminton, Shot-put, Hand Ball, Tug-of-war, Javelin throw and Dodge ball etc.

**Fitness Centre:** The institution has well-equipped fitness centre with modern gadgets for female staff, students, ex-students and for

community people also. Full time instructor is available to train and guide them.

**Yoga :** The yoga sessions has conducted for the students during NSS camp.

#### Cultural Activities:

College has high-tech auditorium with adequate facilities for conducting cultural competitions and events,

##### 1. The Auditorium has:-

Permanent performing stage and podium, Green Room and changing room facility, Permanent sound system, Amplifier, Stage Focuses, Mike System of international standards, Battery backup for mike and Sound Systems, 600 Chairs, Poster Stands and Display Tables.

##### 1. Multipurpose Hall with Projector Screen facility, Sound System, ICT facilities

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

22

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

64.03023

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is located on the ground floor of Extension building with area of 4098 sq. feet and seating capacity of 170 and 09 computers with internet facility. The library has various sections, like Reading Hall, Stack Area, Research/Reference Section, UGC Resource Center, Teacher's Reference Room, Circulation Counter and Competitive Examination Section. In 2022-2023 under library upgradation, mezzanine floor was constructed and seating capacity has increased.

College library has 23640 Books, 52 Periodicals, 92 Bound Volumes, 352 CDs, 72 Maps, and 15 Thesis, Online resources N-List 6000 + E-Journals 1,99,500 + E-books and 6,00,000 E-books through NDL, 09 Newspapers and Quran Read Pen. Library facilities and services: Home Lending Syllabus/Question Papers Bar-coding CD Lending Book-Bank Scheme NLIST Scholar cards Career Guidance Newspaper-Clippings Internet Browsing User tracking System OPAC (Online Public Access Catalogue.)

Library is being automated using KOHA version 19.11.02.000 installed in 2019 with bar-code and circulation. Users can search library's collection through OPAC by Title, Author, Subject and Accession Number. ILMS is an automated package of library services with following functions. Automated library visitor/ User Tracking System Multiple search engines by author/title/subject/keyword Book Tags, ID card and Barcode generation Flexibility in circulation policy

**Special policy for members Web OPAC.**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**5.01401**

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

**107**

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college features a well-structured IT infrastructure with 215 computers (including 53 under RUSA) and two laptops, all connected through LAN and supported by an intranet with speeds exceeding 50 Mbps. To ensure seamless connectivity, 25 Wi-Fi routers are installed across the campus, and free internet access is available for staff and students.

Digital platforms are extensively used to enhance operational efficiency. Event registrations, feedback collection, and certificate distribution are conducted online via Google Forms, while payments are facilitated through apps. The admission process is streamlined using the college ERP, and notices and event updates are displayed on digital screens and the college website.

The campus is secured with 106 CCTV cameras, accessible 24x7 through the HiLook app and IP camera systems. Teaching and learning are enhanced with ICT tools, smart boards, and a dedicated lecture recording room.

The college has four IT laboratories for students, and the library operates efficiently with Koha software. Tally Prime 4.1 is used for office accounting, while Net Protector Antivirus ensures system security. IT technicians maintain the IT infrastructure, supported. Most administrative, admission, examination and assessment processes are digitized through SK Solutions and the University of Mumbai, reflecting the institution's commitment to technology-driven education.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

215

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	No File Uploaded

#### 4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	No File Uploaded

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

74.12163

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

**Well-established systems and procedures for proper maintenance and effective utilization:**

#### 1. Maintenance of Physical Infrastructure and Support Facilities

Various dedicated committees such as the College Development Committee, Housekeeping Committee, Purchase Committee, Repair and Maintenance Committee, Academic Audit Committee, Library Committee, Disaster Management Committee, and E-Waste Management Committee ensure the upkeep of facilities.

## 2. Routine Maintenance and Utilization

- Daily cleaning by the Housekeeping Committee to maintain cleanliness and hygiene.
- A complaint management system to register and address maintenance issues promptly.

## 3. Preventive Maintenance

- Air Conditioners and Generators: Maintenance by professional service providers.
- Fire Extinguishers: Regularly inspected and maintained
- Computers: Maintained by in-house technical staff.
- Annual Maintenance Contracts (AMC): Established for CCTV systems, elevators, and RO water systems to ensure their functionality.
- Pest Control: Conducted periodically for clean and safe environment.

## 4. Maintenance of Laboratories, Library, and Sports Facilities

- Laboratories: Equipment utilization is recorded in logbooks, repairs are managed by company technicians and laboratory staff. Annual stock verification is conducted. Safety guidelines are displayed prominently, and waste disposal is managed.
- Library: Regular stock verification is carried out by library staff to ensure the availability of resources.
- Classrooms: Equipped with ICT infrastructure.
- Sports Facilities: Gymkhana and fitness centers are maintained under the supervision of respective committees.

## 5. Additional Measures

- Garden Maintenance: A horticulturist is engaged to maintain the garden.
- Website Management: The institution's website is managed by the IT Dept. under the guidance of the Principal and IQAC.



File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://www.gmmomincol.org/Policies.aspx">https://www.gmmomincol.org/Policies.aspx</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

303

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

153

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefitted by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**A. All of the above**

File Description	Documents
Link to Institutional website	Nil
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

619

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

619

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

16

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

107

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

01

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

## 5.3 - Student Participation and Activities

### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

#### 5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

22

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The Student Council of the college is formed according to norms laid down by University of Mumbai and UGC. It has a democratic representation from Academic, NSS, DLLE, Sports, Library, Gender

championship committee, IQAC, cultural forum from each class. In-charge Teachers convene the meetings of Student Council to chalk out various programs. Student Council is the bridge that connects students and administration of the college. The Student Council members (class representatives) initiate and organize and support in conducting activities in college like Academic Prize distribution programme, College fests, Degree distribution program, conferences and seminars etc. There are representatives of student council in various committees so that they are empowered to give suggestions for quality improvement in every activity of the college. In the

College Development Committee, the general secretary and joint secretary are members. Similarly, the IQAC of the college has student representatives. Students are important members of committees like Anti-ragging, Grievance committee etc. There are special activities planned by the student council for team building, fellowship, teachers' day celebrations, cultural activities, sports etc. Students' council members provide inputs and convey the suggestions given by their peer which are discussed and implemented.

File Description	Documents
Paste link for additional information	<a href="https://www.gmmomincol.org/StudentCouncil.aspx">https://www.gmmomincol.org/StudentCouncil.aspx</a>
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

G. M. Momin Women's College has an officially registered Alumni Association. Its registration number is MH/371/2022. On March 30, 2022, the college alumni association was registered by the Assistant Registrar of Society, Thane Region, with the name "Association of Unified Resourceful Alumnus" (AURA). The institution hosts a felicitation ceremony for notable alumni during the academic prize giving program to honor them, strengthen ties with them, and give current students a platform to hear about their experiences. Individual departments have alumni gatherings and ask their former students for employment advice. In the academic year 2023-2024, the following events were planned through "AURA."

Placement cell, AURA and IQAC jointly organized "Career Perspective after graduation in commerce and Business management" on 10/07/2023 in two sessions while on Career Prospect lecture by Alumni was conducted on 01/12/2023 for T.Y.B.Sc Chemistry students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

5.4.2 - Alumni contribution during the year **E. <1Lakhs**  
(INR in Lakhs)

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

#### Our Vision:

To Kindle the Light of Knowledge

#### Our Mission:

To empower students, especially of the middle and lower-middle classes and mould them to be socially, culturally, economically, environmentally, morally responsible and physically fit so that they can face the challenges ahead with confidence and courage.

The Governing Council holds the executive authority and oversees and manages the college's affairs. It comprises representatives from the principal and teachers. At the grassroots level, various departments and committees are established to efficiently implement the directives of the staff council and handle curriculum-related matters.

The college has established several bodies to address different aspects of its functioning. The Staff Academy, Grievance Cell, and Students' Council represent the issues and welfare of their respective bodies to the authorities.

A culture of encouragement for both teachers and students to take on diverse projects exists within the college. Emphasis is placed on innovation to enhance the quality of teaching and learning, leading to better career prospects for students. The staff and administration work zealously to comprehend and articulate rapid changes in the academic structure & functioning of the college. New infrastructure, renovation and training of staff have been facilitated. Excellence is fostered by acknowledging and honouring outstanding staff and students and awarding scholarships. The

management, principal, and staff work harmoniously together, aligned with the college's vision and mission, to achieve the college's objectives.

File Description	Documents
Paste link for additional information	<a href="https://www.gmmomincol.org/College%20Doc/6.1.1-Perspective%20plan%202021-2026.pdf">https://www.gmmomincol.org/College%20Doc/6.1.1-Perspective%20plan%202021-2026.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Our institution recently organized a national conference, demonstrating our commitment to decentralization and participative management. The decision-making process was thoughtfully structured, involving multiple levels of authority and active staff participation to ensure inclusive and well-informed outcomes.

The Governing Council, as the highest decision-making body, provided initial approval and strategic direction, setting the conference's goals and objectives. The College Development Committee, consisting of key stakeholders, handled detailed planning, resource allocation, and budgeting, ensuring alignment with the institution's broader development goals.

An organizing committee was formed, comprising staff members from various departments. Conveners were appointed to oversee specific aspects of the event, ensuring effective coordination and management. The Internal Quality Assurance Cell (IQAC) further ensured the conference's quality by evaluating its impact and maintaining academic and research standards.

This collaborative and structured approach upheld the principles of decentralization and inclusivity, resulting in a successful conference that reflected diverse insights and perspectives. It stands as a testament to our institution's dedication to shared governance and teamwork.



File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution's annual perspective plan serves as a blueprint for its overarching vision and mission, meticulously crafted through insights gathered from peer committees. These committees, under the supervision of the Principal and IQAC members, diligently monitor strategic points and academic calendars, ensuring alignment with institutional objectives.

Emphasizing a holistic educational approach, The President of the K.M.E society plays an active role, motivating staff members to ensure physical fitness, healthcare, and the provision of in-service training programs. The IQAC, with its central role, serves as a transformation hub, promoting research activities, and contributing to the overall development of the students.

A robust feedback mechanism is integral to the institution's continuous improvement process. Stakeholders including students, alumni, faculty, and employers are actively engaged to provide insights that guide curriculum development and teaching methodologies. The syllabi, provided by the University of Mumbai, are developed with inputs from various teachers who are members of the Board of Studies, ensuring alignment with industry standards and evolving educational requirements. This feedback-driven approach significantly enhances the efficiency and effectiveness of the curriculum and the educational experience provided by the institution.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://gmmomincol.org/AOAR/AOARDOC2023-24/6.2.1.pdf">https://gmmomincol.org/AOAR/AOARDOC2023-24/6.2.1.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Konkan Muslim Education Society governs the college. The college is affiliated to the University of Mumbai.

#### GOVERNING COUNCIL (GC)

GC is the executive authority and has overall supervision and control over the functioning of the college. The President of the Society shall administer, oversee, and monitor the institution's management and affairs.

#### COLLEGE DEVELOPMENT COMMITTEE (CDC)

Constituted as per Maharashtra University Act, 2017, the CDC is an apex body and acts as a link between the management and the college.

The CDC and IQAC are vital in the planning, monitoring, and evaluating administrative and academic procedures.

#### PRINCIPAL

The principal oversees the general operation and has authority over academic, administrative, and financial matters to promote the institute's growth.

#### INTERNAL QUALITY ASSURANCE CELL (IQAC)

It comprises the Principal, Co-Ordinator, teachers, members of the management, and other stakeholders. It supervises academic, curricular, extracurricular, extension, and developmental activities.

#### HEAD OF THE DEPARTMENT (HOD)

The primary responsibility of the HOD is to offer excellent academic leadership. They monitor and control the departmental operations and report directly to the principal.

#### COMMITTEES

Various committees have been constituted at the college to guarantee the smooth operation of the institution.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	<a href="https://www.gmmomincol.org/College%20Doc/6.2.2%20Upload%20any%20additional%20information%20(1).pdf">https://www.gmmomincol.org/College%20Doc/6.2.2%20Upload%20any%20additional%20information%20(1).pdf</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	<a href="#">View File</a>
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

### 6.3.1. The institution has effective welfare measures for teaching and non- teaching staff

Our institution is committed to the well-being and professional development of its employees, providing a range of benefits and facilities to ensure their welfare and efficiency:

#### Employee Benefits:

1. Medical Allowance
2. Educational Allowance
3. Maternity benefits as per norms
4. Leave Travel Concession
5. Encouragement for non-doctoral staff to pursue Ph.D. studies

## 6. On-campus medical facilities

### Facilities for Staff:

1. Medical leave
2. Wi-Fi access
3. Well-equipped workspaces
4. Computing facilities
5. Canteens
6. Identity cards
7. Sports facilities
8. Gym access for female staff

### Additional Initiatives:

1. Regular recognition of outstanding performance in teaching and learning.
2. Provision of dust-free chalk for a healthier teaching environment.
3. Encouragement for employees to give suggestions and feedback for improving welfare measures.

These measures reflect the institution's dedication to creating a supportive, inclusive, and productive work environment for all staff members.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### **6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

#### **6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

3

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	<a href="#">View File</a>
Reports of Academic Staff College or similar centers	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### **6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

#### **6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

20

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The University has introduced a Point-Based Appraisal System (PBAS) for teaching staff as part of the Career Advancement Scheme (CAS) 2018 following UGC regulations.

IQAC serves as the documentation and record-keeping cell, including support in preparing the API criteria-based PBAS proforma using the UGC's indicative template. All teachers submit the completed PBAS proforma to the IQAC yearly to facilitate the process.

The API forms are filled in by the staff every year, verified by the HOD and submitted to the principal.

When a staff member is eligible for the CAS and meets all requirements, the IQAC proposes the case to the University through the principal. The subsequent promotion is accomplished through score verification, management recommendation, and personal interviews conducted by a panel following university standards. Finally, the committee forwards the issue to the Joint Director, Higher Education, Government of Maharashtra, for Pay and Grade Fixation.

For non-teaching staff, it is a time-bound promotion. The office superintendent maintains the files.

File Description	Documents
Paste link for additional information	<a href="https://gmmomincol.org/AQAR/AQARDOC2023-24/6.3.5.pdf">https://gmmomincol.org/AQAR/AQARDOC2023-24/6.3.5.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

**6.4.1 Institution conducts internal and external financial audits regularly.**

Our institution is committed to financial transparency, accountability, and adherence to regulatory standards. A robust financial audit framework ensures the responsible allocation and utilization of funds, supporting our academic objectives.

At the start of each academic year, the budget is prepared collaboratively by the CDC, Principal, and non-teaching staff, then submitted to management for approval. Expenditures are tracked meticulously, with six-monthly and annual reports submitted to management. Separate records are maintained for aided and unaided sections by department-specific clerks.

Internal and external financial audits are conducted annually. An external auditor, M.M. Arshiwala (C.A.), reviews the college's financial statements, books of accounts, vouchers, and related records. Additionally, audits by the University, UGC, and State Government are conducted per their respective guidelines. Funds allocated under specific schemes, such as UGC , RUSA , FIST and University of Mumbai initiatives, are audited by their respective authorities.

This comprehensive system ensures effective financial management while fostering accountability and academic excellence.

File Description	Documents
Paste link for additional information	<a href="https://gmmomincol.org/AQAR/AQARDOC2023-24/6.4.1.pdf">https://gmmomincol.org/AQAR/AQARDOC2023-24/6.4.1.pdf</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

29000

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The College Development Cell and Management undertake an annual planning and budgeting process to ensure the proper utilization of resources for aided and self-financed courses. Salary grants for aided courses are obtained from the Joint Director's office, while fees collected fund unaided courses according to University norms. Additional funds are sourced from research grants, sponsorships, and governmental schemes like the Star college scheme and RUSA. Transparent procurement processes are ensured through a centralized functional purchase committee, adhering to government norms. The infrastructure, including laboratories and classrooms, is maintained with allocated funds. Separate accounts are maintained for self-financed courses, with dedicated staff overseeing financial matters. Operational expenses are managed through petty cash accounts, with regular audits conducted by external auditors. A structured approach involves approval by the Budget Committee, followed by the Funds and Grants Committee, ensuring comprehensive financial review. The Purchase Committee evaluates proposed purchases in line with the budget. This meticulous process reflects the institution's



commitment to effective financial management and resource allocation.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Describe two practices institutionalized as a result of IQAC initiatives.

The Institutional Quality Assurance Cell (IQAC) established in 2003-04, significantly contributes to quality assurance processes. It formulates and implements quality policies aligning with the college's mission. IQAC identifies best practices, maintains comprehensive documentation, and spearheads self-assessment and accreditation efforts. Additionally, it evaluates faculty performance through CAS, organizes faculty development programs, and addresses student feedback and grievances. Regular audits and reviews aid in continuous improvement, while institutional research supports strategic planning. IQAC also promotes technology integration for modernized education.

Two best practices that are institutionalized are:

### 1. Introduction of ERP as an E-Governance Portal

The institution, through IQAC initiatives, introduced an Enterprise Resource Planning (ERP) system to enhance transparency and efficiency in governance. This practice fosters e-governance by reducing paperwork, improving data accuracy, and ensuring accessibility for all stakeholders.

### 1. Activity Records and Documentation:

It involves standardized activity record-keeping at the departmental level, evidencing quality practices and aiding in quality assurance audits. These practices underscore IQAC's pivotal role in enhancing the overall quality of education and institutional effectiveness

File Description	Documents
Paste link for additional information	<a href="https://gmmomincol.org/College%20Doc/Academic%20Calendar/calendar%20of%20activities%2023-24.pdf">https://gmmomincol.org/College%20Doc/Academic%20Calendar/calendar%20of%20activities%2023-24.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Our institution upholds rigorous quality assurance through periodic reviews conducted by the Internal Quality Assurance Cell (IQAC), ensuring continual enhancement of education quality. IQAC, ISO, Internal Academic Audit, and Heads of Departments oversee teaching and learning activities collaboratively, aligning with our well-defined teaching policy. Semester-wise teaching plans, meticulously prepared by faculty, ensure transparency and accountability, validated by internal and external audits. Regular student feedback shapes continuous improvement efforts, promoting a student-centric environment. Embracing Information and Communication Technology (ICT), we integrate technology for modern learning experiences. Field trips supplement theoretical knowledge, fostering holistic development. Academic excellence is celebrated, motivating students and nurturing a culture of achievement. Staff professional development is prioritized, ensuring educators stay ahead of the latest pedagogical trends. Learning outcomes are measured through departmental contests and participation in intercollegiate competitions, fostering healthy competition and benchmarking. IQAC collaborates in seminars, conferences, contributing to institutional growth. These efforts, overseen by the IQAC, drive incremental improvements, securing our position as providers of high-quality education.

File Description	Documents
Paste link for additional information	<a href="https://gmmomincol.org/AQAR/AQARDOC2023-24/6.5.2.pdf">https://gmmomincol.org/AQAR/AQARDOC2023-24/6.5.2.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of**

**A. All of the above**

**Internal Quality Assurance Cell (IQAC);  
Feedback collected, analyzed and used for  
improvements Collaborative quality initiatives  
with other institution(s) Participation in NIRF  
any other quality audit recognized by state,  
national or international agencies (ISO  
Certification, NBA)**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://www.gmmomincol.org/AnnualReportsNew.aspx">https://www.gmmomincol.org/AnnualReportsNew.aspx</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

**Institution shows gender sensitivity in providing safety and security of the students as well as staff**

**Gender-related issues are addressed in curriculum of various programmes like F.Y.B.A. Islamic Studies (The status of Women in Islam and their Rights), Sociology, Psychology (Evolutionary perspective; Hormones; Handedness), T.Y.B.A. Urdu (Poetry of FAIZ Women's Studies in India after Independence) etc.**

**The Institute has active Women Development Cell, Gender Champion Committee, discipline committee, anti-ragging committees, women's development cells, grievance redressal committees and Arts Association which deal with sensitization on such issues. DLLE and NSS jointly sensitized over 506 students by working on regular activities viz. projects and surveys**

**Our college places high priority on safety and security of both students, teaching and non-teaching staff.**

**Facilities:**

- CCTV cameras are installed in college for security and there is adequate lighting in the college
- There is a health care center with fulltime doctor.
- Neat and clean washrooms are available for students and staff almost oneach floor.
- College has a mentor-mentee system to address students' specific issues.
- Provision of well equipped indoor game room and fitness centre with qualified instructor.
- Meditationroom for students and staff.
- Help line numbers are displayed.
- Availability of clean and filter drinking water facility.
- There are two Cafeteria.

File Description	Documents
Annual gender sensitization action plan	<a href="https://gmmomincol.org/AQAR/AQARDOC2023-24/7.1.1%20Annual%20Gender%20Sensitization%20action%20plan-%202023-24.pdf">https://gmmomincol.org/AQAR/AQARDOC2023-24/7.1.1%20Annual%20Gender%20Sensitization%20action%20plan-%202023-24.pdf</a>
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://gmmomincol.org/AQAR/AQARDOC2023-24/7.1.1%20Safety-Security%20Additional%2023-24.pdf">https://gmmomincol.org/AQAR/AQARDOC2023-24/7.1.1%20Safety-Security%20Additional%2023-24.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**A. 4 or All of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

- College has designated housekeeping committee to address cleanliness issues.
- Solid waste management is carried out by segregating the waste into dry waste (Blue bins) and wet waste (green bins).
- Disposal of organic waste is done in compost pit to be converted into bio-fertilizer where as dry waste is handed over to BNMC garbage collecting vans.
- Ladies' toilets have been provided with separate dustbin for disposal of sanitary pads.
- To create awareness among people for waste management sign boards are displayed all over college.
- Liquid waste management: If microbiological contents are utilized in practical applications, the liquid released from laboratories are autoclaved before being discharged into the drainage system.
- Prior to being disposed of into the drainage system, chemicals that are acidic or alkaline are neutralized.
- E-waste management: Drives to collect e-waste are conducted on a regular basis in order to educate and encourage employees and students to properly dispose of e-waste. A container for collecting e-waste has been set up on the second floor. After collections the e-waste was submitted to recycler to generate e-waste certificate and revenue.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

**A. Any 4 or All of the above**

- 1.Restricted entry of automobiles**
- 2.Use of bicycles/ Battery-powered vehicles**
- 3.Pedestrian-friendly pathways**
- 4.Ban on use of plastic**
- 5.Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following**  
**1.Green audit 2. Energy audit**  
**3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**B. Any 3 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage**

**B. Any 3 of the above**

including tactile path, lights, display boards  
and signposts Assistive technology and  
facilities for persons with disabilities  
(Divyangjan) accessible website, screen-  
reading software, mechanized equipment 5.  
Provision for enquiry and information :  
Human assistance, reader, scribe, soft copies of  
reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

- A two day literary fest was organized by colleges to serves as a vibrant platform for students to showcase their writing talents, engage in thought-provoking discussions, and explore various genres of literature.
- The Festival of Languages was celebrated to permit linguistic diversity for deeper understanding of the cultural richness it encourages college students to appreciate and embrace multiculturalism, enhancing their global perspective.
- World Arabic Language Day was observed to promote the rich heritage and cultural significance of the Arabic language among college students, fostering appreciation and understanding of its diverse linguistic features.
- To develop a culture of reading and engagement with diverse literary works, while also showcasing the library resources and enhancing student involvement, Library book exhibition, Book reviews session and National library day were celebrated, these events foster a sense of community, encourage critical thinking, and highlight the invaluable role of libraries in supporting academic and personal growth.
- Various competitions were organized during Harmony and diversity celebrations in the college to enhance cultural



awareness, and promote unity among students from different backgrounds, ultimately enriching the overall educational experience.

- Haiku poetry competition and Mushaira Competition organized among students is to inspire creativity, enhance literary expression, cultural exchange and promote an appreciation for the art.
- The college offers an installment plan for fee payments to accommodate students from middle and lower-middle economic backgrounds, ensuring accessible education for all.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Sensitizing students and staff at the institution to their duties under the constitution, including their civic duties and obligations is very important. The topics related to human values, constitutional obligations, equality, peace and justice are included in curriculum of various programmes.

G. M. Momin Women's College organizes various drives and activities for sensitizing these issues. Our students get a chance to work in college under 'earn and learn' scheme where they learn the importance of dignity of labour as well as support their own education.

- To sensitize students towards community, charity week was organized to provide benefit of collected money to needy school students.
- 'Constitution Day' was celebrated on 26th November 2023 to create awareness about importance of Samvidhaan.
- Blood Donation Drive, Free Eye and Cataract Eye checkup Camp etc were organized in college to promote and create awareness on humanitarian values.

College organized various awareness programs like Awareness drive regarding Ayushman Life Insurance, Voter awareness Campaign, Voter registration camp, Domicile certificate drive, Two wheeler driving



learning drive etc. Along with various activities to sensitize students towards values institute also offers courses which includes Human Values, professional ethics, Morals, equality and organizational culture at work place.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://gmmomincol.org/AQAR/AQARDOC2023-24/7.1.9.pdf">https://gmmomincol.org/AQAR/AQARDOC2023-24/7.1.9.pdf</a>
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff** **A. All of the above**

**4. Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals**

To emphasized the significance of cultural heritage, history, and moral values, our institute organizes and celebrates various National and International Commemorative Days. International Accounting Day is celebrated to raise awareness among students about the importance of accounting in the global economy. Similarly, days like Income Tax Day and GST Day are observed to deepen students'

understanding of financial literacy and the critical role of taxation in economic development. On 21st June 2023, the institute celebrated International Yoga Day, emphasizing the importance of holistic well-being. On Mahatma Gandhi Jayanti (2nd October), a PowerPoint presentation competition was organized to honor Mahatma Gandhi's contributions to independence, nonviolence, truth, and social justice. Other events like International AIDS Day (1st December), World Computer Literacy Day (2nd December), International Pollution Day (2nd December), National Mathematics Day (22nd December) and National Farmers' Day (24th December) were celebrated to create awareness on various social and environmental issues. Maharashtra Day (1st May) highlighted the state's rich culture and heritage. The "Meri Maati Mera Desh" celebration instilled patriotism and honored the sacrifices of national heroes, promoting environmental and national development. On National Science Day (28th February), a Science Carnival was held to enhance creativity and scientific understanding among students.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**The Practice:** This year six activities were conducted by various departments and committees of the institution under Rahnuma, by organizing educational visit, Books and Millet exhibition, sensitizing students towards social issues through creative art, guidance for pursuing higher education and Orientation on silent features of NEP 2020 under NEP 2020 School Connect Campaign, a unique program on sources of History Authentic Evidence- Numismatic was conducted by history department.

**Evidence of Success:** 38 students of Rafiuddin Fakhri Boy's High School enthusiastically visited library and various science laboratories and interacted with the teachers of science and library staff. library book exhibition held on 12th& 13th December 2023 was

a resounding success, attracting 500 students and teachers from various schools from the campus with significant interest in reading and exploring the library's resources. 105 posters were submitted, and 07 winners were selected in the Poster Competition on Gender Sensitization. 643 people including parents, teachers and students of the school and colleges in the campus visited Millet exhibition. The outreach activity on sources of History Authentic Evidence-Numismatic was attended by 328 students and the objective of the program was successfully demonstrated. NEP 2020 School Connect Campaign was highly successful as students were well informed about the courses under NEP 2020 while taking admission.

**Best Practice: 2 Title: 360-degree appraisal:**

**Evidence of Success: 26 Teachers were appreciated for 100% results, Awards for Topper students and Best outgoing student were given.**

File Description	Documents
Best practices in the Institutional website	<a href="https://gmmomincol.org/AQAR/AQARDOC2023-24/7.2.1.pdf">https://gmmomincol.org/AQAR/AQARDOC2023-24/7.2.1.pdf</a>
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our college is the first institute in India to be certified according to ISO 21001:2018 Educational Organization Management System (EOMS) by Bureau of Indian Standards.

#### Educational Organizations Management System (EOMS)

IS/ISO 21001 Built upon the foundation of IS/ISO 9001- Quality Management Systems, offers a tailored framework for educational institutions seeking to raise student satisfaction through process improvement and standards compliance. The potential benefit of implementing IS/ISO 21001 for any institution is to streamline educational needs in an efficient way to foster learning opportunities, innovation and excellence.

Surveillance audit for Continuation of the Licence/ Certification as per ISO 21001:2018 (EOMS)

First Surveillance audit as per ISO 21001:2018 (EOMS) by Bureau of Indian Standards was conducted on 13th and 14th February 2024 by Mr. M. L. Agarwal who was appointed by Bureau of Indian Standards as auditor for continuation of Licence/ Certification. Following process: Top Management and MR, Admission Process, Student Support Process, Repair and Maintenance Committee and Purchase Committee were audited. The audit was very fruitful and effective and Licence was granted for continuation.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

- In accordance with the Institution's vision 'To kindle the light of knowledge' all the Curricular, Co-curricular and Extra-Curricular activities are planned and executed in such a way that the objective is attained.
- The college is affiliated to the University of Mumbai. Academic calendar is prepared in advanced following university guidelines. All the academic activities are scheduled & conducted according to the calendar.
- Work load distribution and time table for academic year is prepared in the end semester meeting. Teachers prepare unit plan in advance. Departmental heads and In-Charges ensure completion of syllabus as per unit plan, monthly review of unit plan. Internal audit is conducted twice a year by IQAC, Academic Audit and ISO committee to ensure effective curriculum implementation.
- New syllabus links are uploaded on the college website. Teachers identify slow learners and provide remedial coaching while advanced learners are paid extra attention for academic achievements.
- Teachers' Diary is maintained for effective implementation and review. Staff members are inspired to attend curriculum related training programs. The College also conducts and sponsors programs for staff members to be exposed to recent academic and global trends.
- FY students are oriented by the student induction programs. Students are encouraged to participate in extra-curricular and research activities.
- Structured feedback on the curriculum and its transaction is obtained from the stakeholders such as students, teachers, parents and alumni.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://gmmomincol.org/AQAR/AQARDOC2023-24/Cri%201/1.1.1.pdf">https://gmmomincol.org/AQAR/AQARDOC2023-24/Cri%201/1.1.1.pdf</a>

### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- The college is affiliated to the University of Mumbai. University of Mumbai declared arrangement of terms for the year 2023-24 accordingly the academic calendar is prepared.
- Academic Calendar of the college mainly shows major events like internal and External examinations, vacations, major holidays, events like UGC Student Induction Program (SIP), NSS camp, DLLE outreach programmes, Annual Sports meet, Degree Distribution and Cultural programmes.
- Other NSS ,DLLE, Departmental activities, Departmental clubs activities, Certificate courses, Value added courses, Skill development programs, Workshops, Guest lectures, Career guidance programs, Field trips and other activities have been taken into consideration while planning the Departmental Academic Calendars. A system is developed to ensure that the academic schedule is implemented smoothly and balance is maintained in all the activities efficiently.
- Continuous Internal examinations are planned in academic calendar and accordingly conducted in the form of Class tests, preliminary examinations, seminars, group discussions. Tutorials, revision lectures, numerical problem-solving sessions and quizzes are conducted for students to ensure effective achievement of prescribed course objectives.
- Conventional classroom teaching is blended with appropriate use of ICT. Online lectures are being conducted as and when required. Recorded lectures by teachers, YouTube lectures, Google classrooms, blogs, Search engines, Google docs and useful links are provided to the students. Free online journals, browsing of books, Inflibnet, N-list resources are made available to the students in the college library.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

### 1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/or are represented on the

A. All of the above

following academic bodies during the year.  
**Academic council/BoS of Affiliating University** Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

75

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

11

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

615

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

#### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

- The curriculum of various subjects consolidates cross cutting issues such as Gender, Environmental Sustainability, Human Values and Professional Ethics. The subjects in the stream of Arts and Humanities such as English Literature, Urdu Literature, Islamic studies, Sociology, History, and Philosophy integrate awareness about the issues mentioned above. The science stream subjects such as Botany, Zoology includes Environment and sustainability related issues. IT, BMS, Commerce also include cross cutting issues.
- Gender-related issues are addressed directly or indirectly by conducting various activities such as essay competition, seminars, guest lectures. The Institute has active Women Development Cell, Gender Champion Committee and Arts Association which deal with sensitization on such issues. The institute is proactive in sensitizing students towards environmental issues through activities like Guest Lectures, Industrial Visits, rallies, skit, plastic collection drive in college campus and E-Waste collection drives. Institute also promotes ICT enabled teaching-learning processes. All these efforts help to progress



towards being a green campus.

- Pre-Placement training activities and mock HR sessions are arranged through placement cell of the college so that students are well-groomed and professional ethics are inculcated along with industry visits. This leads to awareness among students about social, economic, environmental ethics and values.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

08

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

357

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

#### 1.4 - Feedback System

<b>1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni</b>	<b>A. All of the above</b>
-----------------------------------------------------------------------------------------------------------------------------------------------------------------------	----------------------------

File Description	Documents
URL for stakeholder feedback report	<a href="https://www.gmmomincol.org/Feedbackfinal.aspx">https://www.gmmomincol.org/Feedbackfinal.aspx</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>A. Feedback collected, analyzed and action taken and feedback available on website</b>
---------------------------------------------------------------------------------	-------------------------------------------------------------------------------------------

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://www.gmmomincol.org/Feedbackfinal.aspx">https://www.gmmomincol.org/Feedbackfinal.aspx</a>

#### TEACHING-LEARNING AND EVALUATION

##### 2.1 - Student Enrollment and Profile

##### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of students admitted during the year

1704

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

585

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## **2.2 - Catering to Student Diversity**

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The students getting admission to this institute come from varied intellectual backgrounds. After understanding of the students' performance based on their SSC, HSC results and continuous internal evaluation, students are divided into slow and advanced learners for effective teaching and learning. Departments devise methods to improve the learning of the students.

Remedial lectures are conducted by departments to uplift the weaker students to cope with learning and appearing for semester end college and university examinations. Slow learners are constantly in touch with their respective subject teachers and mentors to realize their shortcomings and improve them. Slow learners though slow in academics are gifted in extracurricular activities and so the institution encourages slow learners to participate in non academic activities like sports and other competitions. This enables slow learners to become confident and build secure self esteem and positive morale.

Advanced learners are groomed not only for academic purposes but also for leadership roles in student councils, student

representations in committees, ambassadors of the institution to the outside world. They are felicitated for their academic and non academic performance by the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1704	49

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Modern education practices emphasize on enabling the student to be more proactive in learning through modern methods. The institution believes in the dictum of empowering students to be active learners in the teaching learning process. To achieve this aim, it employs student centric methods like experiential, participative and problem solving methodologies to engage students in the continuous process of learning. Experiential learning was facilitated through hands on training, field visits to encourage learning from classroom to actual real life situations. Participative learning was encouraged through industrial visits, workshops, seminars, guidance lectures, guest lectures, national conference to involve students to become active learners. Similarly, problem solving methodologies involved competitions, crossword solving, case studies, presentation techniques to encourage and develop critical thinking, planning and strategies to problem solving in students. Teachers and their departments chalk out interesting activities fulfilling different aspects of learning not only for effective delivery of syllabus but also initiate creativity and versatility in the teaching learning process.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://gmmomincol.org/AQAR/AQARDOC2023-24/2.3.1.pdf">https://gmmomincol.org/AQAR/AQARDOC2023-24/2.3.1.pdf</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The institution provides access to the use of ICT tools for effective curriculum, planning, implementation and delivery to both teachers and students. Teachers are particularly encouraged to complement their traditional teaching methods with ICT such as power point presentations, use of online educational and informative websites, film screenings, virtual training laboratories and experiments to stimulate real life situations into classroom teaching. The institution also has its own online portal as part of e governance. Teachers upload study material, videos, assignments, for students to maximize learning at their own pace and comfort. Departments like Physics and Chemistry have initiated a departmental You tube channel. All departments have created Google classrooms to upload study material and relevant information for students. Some short term and certificate courses are conducted via the online mode through Google classroom with videos, presentations and assessment and evaluation like quizzes through Google forms are uploaded giving flexibility to students to enroll and complete within the stipulated time.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors**

23

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

49

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

23

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

556

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Our institution follows the examination administration, evaluation, and result dissemination guidelines set by the University of Mumbai. Semesters I to VI was held in person.

Assessments which included internal evaluations, external examinations, and practical assessments were carried out offline. Self-financing programs such as BMS, BSC IT, and Biotech along with courses like Foundation Course and Paper VI of TYBA that includes internal component were also conducted in person. Courses requiring assignment submissions were similarly held offline.

The question papers were carefully drafted in accordance with the University of Mumbai's guidelines and underwent a rigorous process of typing and proofreading prior to submission by the Heads of Departments with respective subject teachers. Hard copies of question papers were provided to each student during their examination. Students received detailed instructions on how to navigate the offline examinations for the second term in compliance with University of Mumbai regulations. Furthermore, staff members were updated on the new examination protocols that were put in place.

Information regarding examination notices, timetables, invigilation duties for the invigilator, paper setting guidelines, assessment notifications, and results was disseminated through various online and offline channels such as institutional website, ERP portal of the college and social media platforms to ensure all students were well-informed.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institution adheres to the University of Mumbai's guidelines for administering internal examinations. To ensure that grievances related to exams are handled with transparency, efficiency, and in a timely manner, the following measures are taken: students receive guidance and support in preparation for their internal exams; practical, assignments, and projects are conducted.

All undergraduate and post graduate examinations were conducted offline in adherence to the University of Mumbai's guidelines. The setting of UG and PG question papers for both Semesters followed the University's guidelines as well. To prepare for theory based questions, students were trained in writing assignments and tests. In order to minimize grievances from students, subject combinations were checked before exams and hall tickets were distributed on time.

Furthermore, the institution has an Unfair Means Committee dedicated to addressing any unfair practices that may arise during exams. Decisions made by this committee are in accordance with the norms laid out by the University of Mumbai. Assessment is completed in a timely manner and marksheets are cross-checked before results are declared. If any errors are found in the marking process, they are rectified by the concerned examiner.

Overall, these measures ensure that students receive a fair and transparent examination experience while also maintaining academic integrity within the institution.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes



2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Faculty members of the institution serve in various capacities as Members of Board of Studies, Syllabus drafting committee, Paper setters, Examiners and Moderators for the affiliating University of Mumbai. They are aware about the dynamics of outcome based education and curriculum. Since the institution is affiliated and imparts curriculum and syllabus framed by University, faculty prepares outcomes for various programmes and courses in adherence to guidelines received. Furthermore, at the institutional level, outcomes are prepared by departments in consultation with faculty to make curriculum effective aligning with the vision and mission of the institution. The aim of course outcomes at the undergraduate level is to enable the learner to learn, apply and retain information pertaining to their course. The outcomes of post graduation courses work on the proficiency levels of learners, equipping them with necessary skill sets and making them employment ready. At the beginning of every academic year, faculty members communicate the outcomes to learners and strive to achieve a higher order thinking skills. Apart from syllabus based education, learners undergo various certificate courses, trainings and soft skills programmes preparing for critical thinking, empathy and communication skills requisite for workplace. Outcomes are framed for these programmes too to maximize learning and contribute to holistic education.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Programme and course outcomes are considered as destination of OBE or Outcome based education meant for student learning towards achieving stated outcomes of their programme and course enabling effectively curriculum delivery. In the institution, learners are introduced to the concept of attainment after briefing them about the programme and course outcomes. The institution evaluates attainment through the following methods:

- Semester end examinations (summative assessment) for FY and SY
- University examinations for TY and PG
- Internal assessment (formative assessment)
- Tests, assignments, quizzes
- Seminars
- Short term courses
- Certificate courses
- Student progression to higher education courses
- Student satisfaction survey
- Placement

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://gmmomincol.org/AOAR/AOARDOC2023-24/2.6.2.pdf">https://gmmomincol.org/AOAR/AOARDOC2023-24/2.6.2.pdf</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

438

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://www.gmmomincol.org/AnnualReportsNew.aspx">https://www.gmmomincol.org/AnnualReportsNew.aspx</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.gmmomincol.org/Feedbackfinal.aspx>

### RESEARCH, INNOVATIONS AND EXTENSION

**3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	<a href="#">View File</a>
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)****3.1.2.1 - Number of teachers recognized as research guides**

09

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year****3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Through the various committees framed by the Principal of the college, the institution has established an ecosystem for innovations and has initiatives for knowledge creation and transfer. These committees engage in a variety of activities to identify skill gaps among graduates who want to launch their own businesses and to explore new ways to accomplish tasks. Instilling leadership traits, generating fresh concepts, and fostering students' enthusiasm in research are among the goals to teach young people how to live a safe, honorable, and self-sufficient life. To be the hub of innovative and high-impact projects in the fields of education, business, society and other domains in Bhiwandi town .To support female consultants, aspiring scientists, software developers, fashion designers, photographers, and so forth. The academic and research expertise of the college continually contribute to the innovation ecosystem. Various training, workshops like Mehendi competition, Collage making, Madhav Nagar adopted area series of skill-based training, Meena Bazar (entrepreneurship skill), Make up tips and tricks, Bridal and Horror Make up competition were conducted this year. Effective incubation occurs when students from one batch, mentor students from another, passing on talents from one student to another. Rewarding students with honoraria and letters of gratitude for their contributions as resource person which inspires them. When circumstances demand for it, they launch their own home-based business after graduation.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://gmmomincol.org/AQAR/AQARDOC2023-24/3.2.1.pdf">https://gmmomincol.org/AQAR/AQARDOC2023-24/3.2.1.pdf</a>

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

10

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

9

File Description	Documents
URL to the research page on HEI website	<a href="https://www.gmmomincol.org/">https://www.gmmomincol.org/</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

##### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

49

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

17

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The goal of G. M. Momin Women's College is to raise students' awareness of social concerns and its impact on their overall development by organising outreach programs for the local community. In order to serve the community and society, our college has established committees such as the Women Development Cell (WDC), the Bhiwandi Human Rights Forum (BHRF), the Department of Lifelong Learning and Extension (DLLE), and the National Service Scheme (NSS). Our pupils have received instruction through programs designed to help them gain the necessary information and abilities as well as nurture a positive attitude towards community service. This year, a lot of things were done. In addition to helping the children continue their education, DLLE charity week initiative instills a sense of responsibility in the students. The NSS has organised blood donation drives, MERI MAATI, MERA DESH Campaign (Amrit Kalash Yatra), and the distribution of domicile certificates. Students gain broad understanding and entrepreneurial skills through the

DLLE and NSS units. A variety of activities are carried out in cooperation and collaboration. Students participate in social concerns and community problems with a constructive attitude.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

06

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

13

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year****3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year****1140**

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.5 - Collaboration****3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year****3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year****24**

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

**3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year****3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year****11**



File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college is located on 4.9 Acres of land. There are two buildings of ground plus four storey's each with well ventilated, safe and secure with good architecture. The total area of both building is 6297.70 Square meter.

#### Instructional Facilities:

**Classrooms:** The institution has 22 classrooms, well ventilated with adequate seating arrangement. 20 classrooms are ICT enabled with projectors and Wi-Fi facilities. Five classrooms are equipped with Smart board. Sound system is permanently installed in large classrooms.

**Laboratories:** 20 well equipped Laboratories with ICT facilities. Storerooms are available for equipments. One instrumentation Laboratory is established under RUSA grant.

**Computing Equipment:** The College has 215 computers with antivirus and internet facility. Wi-Fi is provided in both buildings with more than 50 Mbps speed through 25 routers.

#### Facilities for Physically Challenged Students:

To facilitate movement of persons with disabilities, wheelchairs, ramps, lifts, disabled friendly toilets and other facilities are in place.

**Research Centre:** College has 02 research centers with well-equipped instruments.

**Library Facility:** The library has 24366 Books and 52 periodicals.

**Other Infrastructure:**

Auditorium (capacity 600 students), Multipurpose Hall (capacity 100 students) has set-up of screen, projector with cordless microphones, sound system and laptops. Botanical Garden maintained by Department of Botany.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://gmmomincol.org/AOAR/AOARDOC2023-24/4.1.1%20Additional.pdf">https://gmmomincol.org/AOAR/AOARDOC2023-24/4.1.1%20Additional.pdf</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

To ensure holistic development of students and to give them ample space and opportunities to hone their co and extracurricular skills, the institution provides adequate facilities for sports, fitness center, yoga and cultural activities.

**Indoor Sports:** Gymkhana room is provided in the extension building with Chess Board, Carrom Board and Table Tennis with accessories.

**Outdoor Sports:** A well-manicured multipurpose sports ground is used for outdoor games like Kho-kho, Running, Cricket, Badminton, Shot-put, Hand Ball, Tug-of-war, Javelin throw and Dodge ball etc.

**Fitness Centre:** The institution has well-equipped fitness centre with modern gadgets for female staff, students, ex-students and for community people also. Full time instructor is available to train and guide them.

**Yoga :** The yoga sessions has conducted for the students during NSS camp.

**Cultural Activities:**

College has high-tech auditorium with adequate facilities for conducting cultural competitions and events,

**1. The Auditorium has:-**

Permanent performing stage and podium, Green Room and changing room facility, Permanent sound system, Amplifier, Stage Focuses, Mike System of international standards, Battery backup for mike and Sound Systems, 600 Chairs, Poster Stands and Display Tables.

**1. Multipurpose Hall with Projector Screen facility, Sound System, ICT facilities**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

**22**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**

**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

**64.03023**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is located on the ground floor of Extension building with area of 4098 sq. feet and seating capacity of 170 and 09 computers with internet facility. The library has various sections, like Reading Hall, Stack Area, Research/Reference Section, UGC Resource Center, Teacher's Reference Room, Circulation Counter and Competitive Examination Section. In 2022-2023 under library upgradation, mezzanine floor was constructed and seating capacity has increased.

College library has 23640 Books, 52 Periodicals, 92 Bound Volumes, 352 CDs, 72 Maps, and 15 Thesis, Online resources N-List 6000 + E-Journals 1,99,500 + E-books and 6,00,000 E-books through NDL, 09 Newspapers and Quran Read Pen. Library facilities and services: Home Lending Syllabus/Question Papers Bar-coding CD Lending Book-Bank Scheme NLIST Scholar cards Career Guidance Newspaper-Clippings Internet Browsing User tracking System OPAC (Online Public Access Catalogue.)

Library is being automated using KOHA version 19.11.02.000 installed in 2019 with bar-code and circulation. Users can search library's collection through OPAC by Title, Author, Subject and Accession Number. ILMS is an automated package of library services with following functions. Automated library visitor/User Tracking System Multiple search engines by author/title/subject/keyword Book Tags, ID card and Barcode generation Flexibility in circulation policy Special policy for members Web OPAC.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

  

<b>4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources</b>	<b>B. Any 3 of the above</b>
----------------------------------------------------------------------------------------------------------------------------------------------------------------------------	------------------------------

  

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

  

<b>4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)</b>
<b>4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)</b>
<b>5.01401</b>

  

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

  

<b>4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)</b>
<b>4.2.4.1 - Number of teachers and students using library per day over last one year</b>
<b>107</b>

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college features a well-structured IT infrastructure with 215 computers (including 53 under RUSA) and two laptops, all connected through LAN and supported by an intranet with speeds exceeding 50 Mbps. To ensure seamless connectivity, 25 Wi-Fi routers are installed across the campus, and free internet access is available for staff and students.

Digital platforms are extensively used to enhance operational efficiency. Event registrations, feedback collection, and certificate distribution are conducted online via Google Forms, while payments are facilitated through apps. The admission process is streamlined using the college ERP, and notices and event updates are displayed on digital screens and the college website.

The campus is secured with 106 CCTV cameras, accessible 24x7 through the HiLook app and IP camera systems. Teaching and learning are enhanced with ICT tools, smart boards, and a dedicated lecture recording room.

The college has four IT laboratories for students, and the library operates efficiently with Koha software. Tally Prime 4.1 is used for office accounting, while Net Protector Antivirus ensures system security. IT technicians maintain the IT infrastructure, supported. Most administrative, admission, examination and assessment processes are digitized through SK Solutions and the University of Mumbai, reflecting the institution's commitment to technology-driven education.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**4.3.2 - Number of Computers****215**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	<b>No File Uploaded</b>

**4.3.3 - Bandwidth of internet connection in the Institution****A. ? 50MBPS**

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<b>No File Uploaded</b>

**4.4 - Maintenance of Campus Infrastructure****4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)****74.12163**

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<b>No File Uploaded</b>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

**Well-established systems and procedures for proper maintenance and effective utilization:**

**1. Maintenance of Physical Infrastructure and Support Facilities**

Various dedicated committees such as the College Development Committee, Housekeeping Committee, Purchase Committee, Repair and Maintenance Committee, Academic Audit Committee, Library Committee, Disaster Management Committee, and E-Waste Management Committee ensure the upkeep of facilities.

## 2. Routine Maintenance and Utilization

- Daily cleaning by the Housekeeping Committee to maintain cleanliness and hygiene.
- A complaint management system to register and address maintenance issues promptly.

## 3. Preventive Maintenance

- Air Conditioners and Generators: Maintenance by professional service providers.
- Fire Extinguishers: Regularly inspected and maintained
- Computers: Maintained by in-house technical staff.
- Annual Maintenance Contracts (AMC): Established for CCTV systems, elevators, and RO water systems to ensure their functionality.
- Pest Control: Conducted periodically for clean and safe environment.

## 4. Maintenance of Laboratories, Library, and Sports Facilities

- Laboratories: Equipment utilization is recorded in logbooks, repairs are managed by company technicians and laboratory staff. Annual stock verification is conducted. Safety guidelines are displayed prominently, and waste disposal is managed.
- Library: Regular stock verification is carried out by library staff to ensure the availability of resources.
- Classrooms: Equipped with ICT infrastructure.
- Sports Facilities: Gymkhana and fitness centers are maintained under the supervision of respective committees.

## 5. Additional Measures

- Garden Maintenance: A horticulturist is engaged to maintain the garden.
- Website Management: The institution's website is managed by the IT Dept. under the guidance of the Principal and IQAC.



File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://www.gmmomincol.org/Policies.aspx">https://www.gmmomincol.org/Policies.aspx</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

303

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

153

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

<b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</b>	<b>A. All of the above</b>
<b>File Description</b>	<b>Documents</b>
Link to Institutional website	<b>Nil</b>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>
<b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
<b>619</b>	
<b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
<b>619</b>	
<b>File Description</b>	<b>Documents</b>
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>
<b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</b>	<b>A. All of the above</b>

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

16

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

107

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

01

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities**
**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**
**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

22

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The Student Council of the college is formed according to norms laid down by University of Mumbai and UGC. It has a democratic representation from Academic, NSS, DLLE, Sports, Library, Gender

championship committee, IQAC, cultural forum from each class. In-charge Teachers convene the meetings of Student Council to chalk out various programs. Student Council is the bridge that connects students and administration of the college. The Student Council members (class representatives) initiate and organize and support in conducting activities in college like Academic Prize distribution programme, College fests, Degree distribution program, conferences and seminars etc. There are representatives of student council in various committees so that they are empowered to give suggestions for quality improvement in every activity of the college. In the

College Development Committee, the general secretary and joint secretary are members. Similarly, the IQAC of the college has student representatives. Students are important members of committees like Anti-ragging, Grievance committee etc. There are special activities planned by the student council for team building, fellowship, teachers' day celebrations, cultural activities, sports etc. Students' council members provide inputs and convey the suggestions given by their peer which are discussed and implemented.

File Description	Documents
Paste link for additional information	<a href="https://www.gmmomincol.org/StudentCouncil.aspx">https://www.gmmomincol.org/StudentCouncil.aspx</a>
Upload any additional information	<a href="#">View File</a>

### **5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

#### **5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

23

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

G. M. Momin Women's College has an officially registered Alumni Association. Its registration number is MH/371/2022. On March 30, 2022, the college alumni association was registered by the Assistant Registrar of Society, Thane Region, with the name "Association of Unified Resourceful Alumnus" (AURA). The institution hosts a felicitation ceremony for notable alumni during the academic prize giving program to honor them, strengthen ties with them, and give current students a platform to hear about their experiences. Individual departments have alumni gatherings and ask their former students for employment advice. In the academic year 2023-2024, the following events were planned through "AURA."

Placement cell, AURA and IQAC jointly organized "Career Perspective after graduation in commerce and Business management" on 10/07/2023 in two sessions while on Career Prospect lecture by Alumni was conducted on 01/12/2023 for T.Y.B.Sc Chemistry students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1 Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

#### Our Vision:

To Kindle the Light of Knowledge

#### Our Mission:

To empower students, especially of the middle and lower-middle classes and mould them to be socially, culturally, economically, environmentally, morally responsible and physically fit so that they can face the challenges ahead with confidence and courage.

The Governing Council holds the executive authority and oversees and manages the college's affairs. It comprises representatives from the principal and teachers. At the grassroots level, various departments and committees are established to efficiently implement the directives of the staff council and handle curriculum-related matters.

The college has established several bodies to address different aspects of its functioning. The Staff Academy, Grievance Cell, and Students' Council represent the issues and welfare of their respective bodies to the authorities.

A culture of encouragement for both teachers and students to take on diverse projects exists within the college. Emphasis is placed on innovation to enhance the quality of teaching and learning, leading to better career prospects for students. The staff and administration work zealously to comprehend and articulate rapid changes in the academic structure & functioning of the college. New infrastructure, renovation and training of staff have been facilitated. Excellence is fostered by acknowledging and honouring outstanding staff and students and awarding

scholarships. The management, principal, and staff work harmoniously together, aligned with the college's vision and mission, to achieve the college's objectives.

File Description	Documents
Paste link for additional information	<a href="https://www.gmmomincol.org/College%20Doc/6.1.1-Perspective%20plan%202021-2026.pdf">https://www.gmmomincol.org/College%20Doc/6.1.1-Perspective%20plan%202021-2026.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Our institution recently organized a national conference, demonstrating our commitment to decentralization and participative management. The decision-making process was thoughtfully structured, involving multiple levels of authority and active staff participation to ensure inclusive and well-informed outcomes.

The Governing Council, as the highest decision-making body, provided initial approval and strategic direction, setting the conference's goals and objectives. The College Development Committee, consisting of key stakeholders, handled detailed planning, resource allocation, and budgeting, ensuring alignment with the institution's broader development goals.

An organizing committee was formed, comprising staff members from various departments. Conveners were appointed to oversee specific aspects of the event, ensuring effective coordination and management. The Internal Quality Assurance Cell (IQAC) further ensured the conference's quality by evaluating its impact and maintaining academic and research standards.

This collaborative and structured approach upheld the principles of decentralization and inclusivity, resulting in a successful conference that reflected diverse insights and perspectives. It stands as a testament to our institution's dedication to shared governance and teamwork.



File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution's annual perspective plan serves as a blueprint for its overarching vision and mission, meticulously crafted through insights gathered from peer committees. These committees, under the supervision of the Principal and IQAC members, diligently monitor strategic points and academic calendars, ensuring alignment with institutional objectives.

Emphasizing a holistic educational approach, The President of the K.M.E society plays an active role, motivating staff members to ensure physical fitness, healthcare, and the provision of in-service training programs. The IQAC, with its central role, serves as a transformation hub, promoting research activities, and contributing to the overall development of the students.

A robust feedback mechanism is integral to the institution's continuous improvement process. Stakeholders including students, alumni, faculty, and employers are actively engaged to provide insights that guide curriculum development and teaching methodologies. The syllabi, provided by the University of Mumbai, are developed with inputs from various teachers who are members of the Board of Studies, ensuring alignment with industry standards and evolving educational requirements. This feedback-driven approach significantly enhances the efficiency and effectiveness of the curriculum and the educational experience provided by the institution.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://gmmomincol.org/AOAR/AOARDOC2023-24/6.2.1.pdf">https://gmmomincol.org/AOAR/AOARDOC2023-24/6.2.1.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Konkan Muslim Education Society governs the college. The college is affiliated to the University of Mumbai.

#### GOVERNING COUNCIL (GC)

GC is the executive authority and has overall supervision and control over the functioning of the college. The President of the Society shall administer, oversee, and monitor the institution's management and affairs.

#### COLLEGE DEVELOPMENT COMMITTEE (CDC)

Constituted as per Maharashtra University Act, 2017, the CDC is an apex body and acts as a link between the management and the college.

The CDC and IQAC are vital in the planning, monitoring, and evaluating administrative and academic procedures.

#### PRINCIPAL

The principal oversees the general operation and has authority over academic, administrative, and financial matters to promote the institute's growth.

#### INTERNAL QUALITY ASSURANCE CELL (IQAC)

It comprises the Principal, Co-Ordinator, teachers, members of the management, and other stakeholders. It supervises academic, curricular, extracurricular, extension, and developmental activities.

#### HEAD OF THE DEPARTMENT (HOD)

The primary responsibility of the HOD is to offer excellent academic leadership. They monitor and control the departmental operations and report directly to the principal.

#### COMMITTEES

Various committees have been constituted at the college to guarantee the smooth operation of the institution.

File Description	Documents
Paste link for additional information	<b>Nil</b>
Link to Organogram of the institution webpage	<a href="https://www.gmmomincol.org/College%20Doc/6.2.2%20Upload%20any%20additional%20information%20(1).pdf">https://www.gmmomincol.org/College%20Doc/6.2.2%20Upload%20any%20additional%20information%20(1).pdf</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

#### 6.3.1. The institution has effective welfare measures for teaching and non- teaching staff

Our institution is committed to the well-being and professional development of its employees, providing a range of benefits and facilities to ensure their welfare and efficiency:

#### Employee Benefits:

1. Medical Allowance
2. Educational Allowance
3. Maternity benefits as per norms
4. Leave Travel Concession
5. Encouragement for non-doctoral staff to pursue Ph.D.

studies

#### 6. On-campus medical facilities

##### Facilities for Staff:

1. Medical leave
2. Wi-Fi access
3. Well-equipped workspaces
4. Computing facilities
5. Canteens
6. Identity cards
7. Sports facilities
8. Gym access for female staff

##### Additional Initiatives:

1. Regular recognition of outstanding performance in teaching and learning.
2. Provision of dust-free chalk for a healthier teaching environment.
3. Encouragement for employees to give suggestions and feedback for improving welfare measures.

These measures reflect the institution's dedication to creating a supportive, inclusive, and productive work environment for all staff members.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

##### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

11

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### **6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

#### **6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

3

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	<a href="#">View File</a>
Reports of Academic Staff College or similar centers	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### **6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

#### **6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

20

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

#### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The University has introduced a Point-Based Appraisal System (PBAS) for teaching staff as part of the Career Advancement Scheme (CAS) 2018 following UGC regulations.

IQAC serves as the documentation and record-keeping cell, including support in preparing the API criteria-based PBAS proforma using the UGC's indicative template. All teachers submit the completed PBAS proforma to the IQAC yearly to facilitate the process.

The API forms are filled in by the staff every year, verified by the HOD and submitted to the principal.

When a staff member is eligible for the CAS and meets all requirements, the IQAC proposes the case to the University through the principal. The subsequent promotion is accomplished through score verification, management recommendation, and personal interviews conducted by a panel following university standards. Finally, the committee forwards the issue to the Joint Director, Higher Education, Government of Maharashtra, for Pay and Grade Fixation.

For non-teaching staff, it is a time-bound promotion. The office superintendent maintains the files.

File Description	Documents
Paste link for additional information	<a href="https://gmmomincol.org/AQAR/AQARDOC2023-24/6.3.5.pdf">https://gmmomincol.org/AQAR/AQARDOC2023-24/6.3.5.pdf</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

**6.4.1 Institution conducts internal and external financial audits regularly.**

Our institution is committed to financial transparency, accountability, and adherence to regulatory standards. A robust financial audit framework ensures the responsible allocation and utilization of funds, supporting our academic objectives.

At the start of each academic year, the budget is prepared collaboratively by the CDC, Principal, and non-teaching staff, then submitted to management for approval. Expenditures are tracked meticulously, with six-monthly and annual reports submitted to management. Separate records are maintained for aided and unaided sections by department-specific clerks.

Internal and external financial audits are conducted annually. An external auditor, M.M. Arshiwala (C.A.), reviews the college's financial statements, books of accounts, vouchers, and related records. Additionally, audits by the University, UGC, and State Government are conducted per their respective guidelines. Funds allocated under specific schemes, such as UGC , RUSA , FIST and University of Mumbai initiatives, are audited by their respective authorities.

This comprehensive system ensures effective financial management while fostering accountability and academic excellence.

File Description	Documents
Paste link for additional information	<a href="https://gmmomincol.org/AQAR/AQARDOC2023-24/6.4.1.pdf">https://gmmomincol.org/AQAR/AQARDOC2023-24/6.4.1.pdf</a>
Upload any additional information	<a href="#">View File</a>

#### **6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

##### **6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

**29000**

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### **6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources**

The College Development Cell and Management undertake an annual planning and budgeting process to ensure the proper utilization of resources for aided and self-financed courses. Salary grants for aided courses are obtained from the Joint Director's office, while fees collected fund unaided courses according to University norms. Additional funds are sourced from research grants, sponsorships, and governmental schemes like the Star college scheme and RUSA. Transparent procurement processes are ensured through a centralized functional purchase committee, adhering to government norms. The infrastructure, including laboratories and classrooms, is maintained with allocated funds. Separate accounts are maintained for self-financed courses, with dedicated staff overseeing financial matters. Operational expenses are managed through petty cash accounts, with regular audits conducted by external auditors. A structured approach involves approval by the Budget Committee, followed by the Funds and Grants Committee, ensuring comprehensive financial review. The Purchase Committee evaluates proposed purchases in line with the budget. This



meticulous process reflects the institution's commitment to effective financial management and resource allocation.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Describe two practices institutionalized as a result of IQAC initiatives.

The Institutional Quality Assurance Cell (IQAC) established in 2003-04, significantly contributes to quality assurance processes. It formulates and implements quality policies aligning with the college's mission. IQAC identifies best practices, maintains comprehensive documentation, and spearheads self-assessment and accreditation efforts. Additionally, it evaluates faculty performance through CAS, organizes faculty development programs, and addresses student feedback and grievances. Regular audits and reviews aid in continuous improvement, while institutional research supports strategic planning. IQAC also promotes technology integration for modernized education.

Two best practices that are institutionalized are:

### 1. Introduction of ERP as an E-Governance Portal

The institution, through IQAC initiatives, introduced an Enterprise Resource Planning (ERP) system to enhance transparency and efficiency in governance. This practice fosters e-governance by reducing paperwork, improving data accuracy, and ensuring accessibility for all stakeholders.

### 1. Activity Records and Documentation:

It involves standardized activity record-keeping at the departmental level, evidencing quality practices and aiding in quality assurance audits. These practices underscore IQAC's pivotal role in enhancing the overall quality of education and institutional effectiveness

File Description	Documents
Paste link for additional information	<a href="https://gmmomincol.org/College%20Doc/Academic%20Calendar/calendar%20of%20activities%2023-24.pdf">https://gmmomincol.org/College%20Doc/Academic%20Calendar/calendar%20of%20activities%2023-24.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Our institution upholds rigorous quality assurance through periodic reviews conducted by the Internal Quality Assurance Cell (IQAC), ensuring continual enhancement of education quality. IQAC, ISO, Internal Academic Audit, and Heads of Departments oversee teaching and learning activities collaboratively, aligning with our well-defined teaching policy. Semester-wise teaching plans, meticulously prepared by faculty, ensure transparency and accountability, validated by internal and external audits. Regular student feedback shapes continuous improvement efforts, promoting a student-centric environment. Embracing Information and Communication Technology (ICT), we integrate technology for modern learning experiences. Field trips supplement theoretical knowledge, fostering holistic development. Academic excellence is celebrated, motivating students and nurturing a culture of achievement. Staff professional development is prioritized, ensuring educators stay ahead of the latest pedagogical trends. Learning outcomes are measured through departmental contests and participation in intercollegiate competitions, fostering healthy competition and benchmarking. IQAC collaborates in seminars, conferences, contributing to institutional growth. These efforts, overseen by the IQAC, drive incremental improvements, securing our position as providers of high-quality education.

File Description	Documents
Paste link for additional information	<a href="https://gmmomincol.org/AQAR/AQARDOC2023-24/6.5.2.pdf">https://gmmomincol.org/AQAR/AQARDOC2023-24/6.5.2.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	A. All of the above
--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	---------------------

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://www.gmmomincol.org/AnnualReportsNew.aspx">https://www.gmmomincol.org/AnnualReportsNew.aspx</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Institution shows gender sensitivity in providing safety and security of the students as well as staff

Gender-related issues are addressed in curriculum of various programmes like F.Y.B.A. Islamic Studies (The status of Women in Islam and their Rights), Sociology, Psychology (Evolutionary perspective; Hormones; Handedness), T.Y.B.A. Urdu (Poetry of FAIZ Women's Studies in India after Independence) etc.

The Institute has active Women Development Cell, Gender Champion Committee, discipline committee, anti-ragging committees, women's development cells, grievance redressal committees and Arts Association which deal with sensitization on such issues. DLLE and NSS jointly sensitized over 506 students by working on regular activities viz. projects and surveys

Our college places high priority on safety and security of both students, teaching and non-teaching staff.

**Facilities:**

- CCTV cameras are installed in college for security and there is adequate lighting in the college
- There is a health care center with fulltime doctor.
- Neat and clean washrooms are available for students and staff almost oneach floor.
- College has a mentor-mentee system to address students' specific issues.
- Provision of well equipped indoor game room and fitness centre with qualified instructor.
- Meditationroom for students and staff.
- Help line numbers are displayed.
- Availability of clean and filter drinking water facility.
- There are two Cafeteria.

File Description	Documents
Annual gender sensitization action plan	<a href="https://gmmomincol.org/AQAR/AQARDOC2023-24/7.1.1%20Annual%20Gender%20Sensitization%20action%20plan%20-%2023-24.pdf">https://gmmomincol.org/AQAR/AQARDOC2023-24/7.1.1%20Annual%20Gender%20Sensitization%20action%20plan%20-%2023-24.pdf</a>
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://gmmomincol.org/AQAR/AQARDOC2023-24/7.1.1%20Safety-Security%20Additional%2023-24.pdf">https://gmmomincol.org/AQAR/AQARDOC2023-24/7.1.1%20Safety-Security%20Additional%2023-24.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**A. 4 or All of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of**

degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

- College has designated housekeeping committee to address cleanliness issues.
- Solid waste management is carried out by segregating the waste into dry waste (Blue bins) and wet waste (green bins).
- Disposal of organic waste is done in compost pit to be converted into bio-fertilizer where as dry waste is handed over to BNMC garbage collecting vans.
- Ladies' toilets have been provided with separate dustbin for disposal of sanitary pads.
- To create awareness among people for waste management sign boards are displayed all over college.
- Liquid waste management: If microbiological contents are utilized in practical applications, the liquid released from laboratories are autoclaved before being discharged into the drainage system.
- Prior to being disposed of into the drainage system, chemicals that are acidic or alkaline are neutralized.
- E-waste management: Drives to collect e-waste are conducted on a regular basis in order to educate and encourage employees and students to properly dispose of e-waste. A container for collecting e-waste has been set up on the second floor. After collections the e-waste was submitted to recycler to generate e-waste certificate and revenue.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.1.5 - Green campus initiatives include

#### 7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1.Restricted entry of automobiles
- 2.Use of bicycles/ Battery-powered vehicles
- 3.Pedestrian-friendly pathways
- 4.Ban on use of plastic
- 5.Landscaping

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**

**5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).**

- **A two day literary fest was organized by colleges to serves as a vibrant platform for students to showcase their writing talents, engage in thought-provoking discussions, and explore various genres of literature.**
- **The Festival of Languages was celebrated to permit**

linguistic diversity for deeper understanding of the cultural richness it encourages college students to appreciate and embrace multiculturalism, enhancing their global perspective.

- World Arabic Language Day was observed to promote the rich heritage and cultural significance of the Arabic language among college students, fostering appreciation and understanding of its diverse linguistic features.
- To develop a culture of reading and engagement with diverse literary works, while also showcasing the library resources and enhancing student involvement, Library book exhibition, Book reviews session and National library day were celebrated, these events foster a sense of community, encourage critical thinking, and highlight the invaluable role of libraries in supporting academic and personal growth.
- Various competitions were organized during Harmony and diversity celebrations in the college to enhance cultural awareness, and promote unity among students from different backgrounds, ultimately enriching the overall educational experience.
- Haiku poetry competition and Mushaira Competition organized among students is to inspire creativity, enhance literary expression, cultural exchange and promote an appreciation for the art.
- The college offers an installment plan for fee payments to accommodate students from middle and lower-middle economic backgrounds, ensuring accessible education for all.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Sensitizing students and staff at the institution to their duties under the constitution, including their civic duties and obligations is very important. The topics related to human values, constitutional obligations, equality, peace and justice are included in curriculum of various programmes.



G. M. Momin Women's College organizes various drives and activities for sensitizing these issues. Our students get a chance to work in college under 'earn and learn' scheme where they learn the importance of dignity of labour as well as support their own education.

- To sensitize students towards community, charity week was organized to provide benefit of collected money to needy school students.
- 'Constitution Day' was celebrated on 26th November 2023 to create awareness about importance of Samvidhaan.
- Blood Donation Drive, Free Eye and Cataract Eye checkup Camp etc were organized in college to promote and create awareness on humanitarian values.

College organized various awareness programs like Awareness drive regarding Ayushman Life Insurance, Voter awareness Campaign, Voter registration camp, Domicile certificate drive, Two wheeler driving learning drive etc. Along with various activities to sensitize students towards values institute also offers courses which includes Human Values, professional ethics, Morals, equality and organizational culture at work place.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://gmmomincol.org/AQAR/AQARDOC2023-24/7.1.9.pdf">https://gmmomincol.org/AQAR/AQARDOC2023-24/7.1.9.pdf</a>
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

**A. All of the above**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

To emphasized the significance of cultural heritage, history, and moral values, our institute organizes and celebrates various National and International Commemorative Days. International Accounting Day is celebrated to raise awareness among students about the importance of accounting in the global economy. Similarly, days like Income Tax Day and GST Day are observed to deepen students' understanding of financial literacy and the critical role of taxation in economic development. On 21st June 2023, the institute celebrated International Yoga Day, emphasizing the importance of holistic well-being. On Mahatma Gandhi Jayanti (2nd October), a PowerPoint presentation competition was organized to honor Mahatma Gandhi's contributions to independence, nonviolence, truth, and social justice. Other events like International AIDS Day (1st December), World Computer Literacy Day (2nd December), International Pollution Day (2nd December), National Mathematics Day (22nd December) and National Farmers' Day (24th December) were celebrated to create awareness on various social and environmental issues. Maharashtra Day (1st May) highlighted the state's rich culture and heritage. The "Meri Maati Mera Desh" celebration instilled patriotism and honored the sacrifices of national heroes, promoting environmental and national development. On National Science Day (28th February), a Science Carnival was held to enhance creativity and scientific understanding among students.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**The Practice:** This year six activities were conducted by various departments and committees of the institution under Rahnuma, by organizing educational visit, Books and Millet exhibition, sensitizing students towards social issues through creative art, guidance for pursuing higher education and Orientation on silent features of NEP 2020 under NEP 2020 School Connect Campaign, a unique program on sources of History Authentic Evidence-Numismatic was conducted by history department.

**Evidence of Success:** 38 students of Rafiuddin Fakhri Boy's High School enthusiastically visited library and various science laboratories and interacted with the teachers of science and library staff. library book exhibition held on 12th& 13th December 2023 was a resounding success, attracting 500 students and teachers from various schools from the campus with significant interest in reading and exploring the library's resources. 105 posters were submitted, and 07 winners were selected in the Poster Competition on Gender Sensitization. 643 people including parents, teachers and students of the school and colleges in the campus visited Millet exhibition. The outreach activity on sources of History Authentic Evidence- Numismatic was attended by 328 students and the objective of the program was successfully demonstrated. NEP 2020 School Connect Campaign was highly successful as students were well informed about the courses under NEP 2020 while taking admission.

**Best Practice: 2 Title: 360-degree appraisal:**

**Evidence of Success:** 26 Teachers were appreciated for 100% results, Awards for Topper students and Best outgoing student were given.

File Description	Documents
Best practices in the Institutional website	<a href="https://gmmomincol.org/AQAR/AQARDOC2023-24/7.2.1.pdf">https://gmmomincol.org/AQAR/AQARDOC2023-24/7.2.1.pdf</a>
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our college is the first institute in India to be certified according to ISO 21001:2018 Educational Organization Management System (EOMS) by Bureau of Indian Standards.

#### Educational Organizations Management System (EOMS)

IS/ISO 21001 Built upon the foundation of IS/ISO 9001- Quality Management Systems, offers a tailored framework for educational institutions seeking to raise student satisfaction through process improvement and standards compliance. The potential benefit of implementing IS/ISO 21001 for any institution is to streamline educational needs in an efficient way to foster learning opportunities, innovation and excellence.

#### Surveillance audit for Continuation of the Licence/ Certification as per ISO 21001:2018 (EOMS)

First Surveillance audit as per ISO 21001:2018 (EOMS) by Bureau of Indian Standards was conducted on 13th and 14th February 2024 by Mr. M. L. Agarwal who was appointed by Bureau of Indian Standards as auditor for continuation of Licence/ Certification. Following process: Top Management and MR, Admission Process, Student Support Process, Repair and Maintenance Committee and Purchase Committee were audited. The audit was very fruitful and effective and Licence was granted for continuation.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

To implement NEP 2020 at First Year UnderGraduation Level and Second Year Post graduate level as per the guidelines of University of Mumbai Norms

To organise NEP 2020 orientation programmes.

To conduct second surveillance audit for ISO 21001- 2018 new format i-e EOMS ( Educational Organisation Management System) by Bureau of Indian Standards

To submit details on AISHE portal and participate in NIRF2024

To conduct Academic audit, Green, Environmental and Energy Audits

To upgrade all Science labs.

To complete repairs in the extension building according to structural audit.

To organize Interdisciplinary National Conference by Departments of Chemistry, Biotchnology and B Sc (I D) in January 2025

To upgrade ERP (Enterprise Resource Planning) system for admission, office administration (Document Management System), ADMS(ActivityDocument Management System) and examination

To organize National level Workshop/seminar on IPR, Funds and Grants